

RETURN TO GSU	GOVERNORS STATE UNIVERSITY SUBSTITUTE W-9 & VENDOR AUTHORIZATION FORM	DO NOT SEND TO IRS
<p>Foreign persons who are non-residents for US Tax purposes do not complete the GSU Substitute W-9 form. Instead, complete IRS Form W-8 BEN available at http://www.irs.gov/pub/irs-pdf/fw8ben.pdf</p>		
▶ Taxpayer Identification Number (TIN)		<input type="checkbox"/> Employer ID Number (EIN) <input type="checkbox"/> Social Security Number (SSN)
▶ LEGAL NAME: (must match TIN above)		
DOING BUSINESS AS (DBA):		
ADDRESS:		
ADDRESS LINE 2:		
CONTACT:		
CITY:	ST:	ZIP:
VENDOR PHONE:		VENDOR FAX:
▶ REMIT TO ADDRESS:		<input type="checkbox"/> Same as Legal Mailing Name and Address
NAME:		
ADDRESS:		
ADDRESS LINE 2:		
CITY:	ST:	ZIP:
▶ ENTITY TYPE (VENDOR USE ONLY)		
<input type="checkbox"/> Individual (not a business)	<input type="checkbox"/> Sole proprietor (individually owned business) or sole proprietor organized as LLC or PLLC	<input type="checkbox"/> Corporation (NOT providing health care, medical or legal services)
<input type="checkbox"/> The US or any of its political subdivisions or instrumentalities	<input type="checkbox"/> A state, a possession of the US, or any of their political subdivisions or instrumentalities	<input type="checkbox"/> Corporation (providing health care, medical or legal services)
<input type="checkbox"/> Tax-exempt organizations under IRC §501	<input type="checkbox"/> An international organization or any of its agencies or instrumentalities	<input type="checkbox"/> Partnership, LLP or partnership organized as LLC or PLLC
<input type="checkbox"/> Exempt Payee		
▶ CERTIFICATION (VENDOR USE ONLY)		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me I am no longer subject to backup withholding, and		
3. I am a U.S. person (including a resident alien).		
Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.		
The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withholding		
Signature:		Date:

RETURN TO:

Governors State University Procurement Office
1 University Parkway (attention: Bettie)
University Park, IL 60484
Fax: (708) 235-3970 procurement@govst.edu

****PAS INTERNAL USE ONLY****

Reviewed _____ CARS ID# _____